

DELEGATES CONFERENCE STANDING ORDERS

Approved by the Biennial Delegates Conference held on 17th July 1957. These orders are to be observed by all meetings of the Civil Nuclear Police Federation (as amended by the April, 1981 Annual Delegates Conference).

1. Speaking

- a. Only one person may speak at any one time. He/She shall be upstanding and address the Chair.
- b. No member shall be allowed to speak more than once on the same question unless they are permitted to give an explanation or the attention of the Chair is called to a point of order.
- c. The mover of a motion, or amendments, shall not be allowed to speak for more than 10 (ten) minutes and subsequent speakers for 5 (five) minutes. The mover of the motion or amendment shall have 5 (five) minutes to reply but shall not introduce any new or irrelevant matter into the debate.
- d. Any complaints, or other questions, directly within the jurisdiction of the Executive Committee shall be previously submitted, in writing, so as to enable enquiries to be made.
- e. Questions referring to the Report and Balance Sheet may be asked without notice and will be answered as far as possible.
- f. The Chairman may call attention to irrelevancies tedious repetition or any break of order on the part of a delegate and may direct such delegate to discontinue his speech.

Note: Clause c of Standing Order No. 1 may be suspended with the consent of not less than two-thirds of those present and voting.

2. Question of Order

Whenever the Chairman rises during a debate, or when a question of order is raised, any member then speaking or offering to speak, must immediately resume his seat.

3. Closure of Debate

'That the question be now put' may be moved by any delegate who has not taken part in the question under debate and if seconded by another delegate similarly placed, shall at once be put to the vote without further delay. If this is carried the question under debate will be put before the meeting and decided on without further delay.

4. Duties and Rulings of the Chairman

The rulings of the Chairman on points of order, matters arising in debate and interpretation of Standing Orders shall be accepted as final.

5. Notice of Propositions - Delegates Conference

- a. All propositions shall be given in writing to the Committee and must be forwarded to the General Secretary eight weeks before the meeting.
 - b. The preliminary agenda shall be available six weeks prior to the Annual Delegates Conference.
 - c. Amendments to propositions on the preliminary agenda must be received by the General Secretary not less than three weeks previous to the Annual Delegates Conference.
 - d. The final agenda, including all amendments to propositions on the preliminary agenda, shall be sent to branches fourteen days before Annual Delegates Conference.
-